

# What to Wear to Your Job Interview

## Interview Attire for Men:

Clean shaven face or neatly trimmed beard

### Two-piece suit

- Cleaned and pressed
- Conservative colors like navy and dark gray

### Long-sleeve shirt, even in summer

- White or light blue solid color

### Empty pockets to eliminate bulges

### Conservative tie

### Belt matching color of shoes

### Leather shoes, black or cordovan

- Polish night before

### No earrings

### Clean, trimmed fingernails



## Tips

- ! Lay out your interview outfit the evening before and check for stains, tears or missing buttons.
- ! Make sure your interview clothing is clean and well pressed.
- ! Except for women's earrings, avoid body-piercing jewelry.
- ! Avoid perfume, cologne, and aftershave.
- ! Men should be clean-shaven. A carefully trimmed beard or mustache is also acceptable. Avoid stubble that looks like a few days of growth.
- ! If possible, cover your tattoos.
- ! Wear clothes that fit.
- ! Do not wear flashy jewelry or watches.

## Interview Attire for Women:

### Two-piece, matched suit

- Skirt should cover thighs when seated
- Navy, black, gray or dark brown

### Tailored blouse, shell or knit top

- Do not show cleavage
- Avoid gaping at chest

### Leather Shoes

- No stilettos or platforms

### Carry only one bag or tote

### Avoid perfume

### Avoid heavy makeup

### Clean, trimmed fingernails



You only get one chance to make a good first impression with a potential employer. The clothes you wear are the first part of that first impression, so dress to impress. A business suit says you mean business, even though it may make you feel overdressed and uncomfortable. It shows that you care about making a good first impression. Thousands of people are eliminated as job candidates every week merely because they were not dressed appropriately for the interview, but a business suit is always appropriate.

# Professional Attire for Women

## Suit:

- Two-piece, matched suit
- Skirts, if worn, should cover thighs when seated
- When wearing a skirt, also wear nylons
- Navy, black, gray, or dark brown are preferred

## Purse:

- Carry only bag or tote
- If carrying a purse, make sure it is not oversized
- Match color to outfit

## Hygiene:

- Make sure to wear deodorant
- Have fresh breath
- Avoid the use of perfume
- Avoid heavy makeup
- Have clean, trimmed fingernails



## Shirt:

- Tailored blouse, shell, or knit top
- Do not show cleavage
- Avoid gaping at chest

## Jewelry:

- Simple necklace
- Avoid multiple piercings, body or facial
- Watch and ring are fine to wear
- Avoid multiple bracelets and rings

## Pants:

- If wearing a pant suit, make sure length is appropriate
- If your pants need tailoring, make sure to give yourself time to do it yourself or take them to get tailored

## Shoes:

- Leather shoes are preferred
- No stilettos or platforms
- No open toed shoes
- Neutral color

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# Professional Attire for Men

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## Tie:

- Classic design
- Classic colors
- Should touch the top of the belt

## Suit:

- Fitted
- Single breasted
- Navy, blue, black, or grey preferred
- Do not button all buttons on the suit jacket

## Hygiene:

- Always wear deodorant
- Have fresh breath
- Avoid strong cologne
- Nails should be neatly trimmed



## Hair:

- Simple, conservative style
- Get a haircut 3-5 days prior to interview if possible

## Dress Shirt:

- Crisp, ironed
- Neutral colors: White, grey, light blue, etc.

## Jewelry:

- Should be limited, remove piercings and cover tattoos whenever possible
- A watch and ring are fine to wear

## Shoes:

- Should always match belt
- Polished and well-maintained
- Socks should be calf-length and should always match shoes.

## BUSINESS PROFESSIONAL

## BUSINESS CASUAL

## BUSINESS PROFESSIONAL

## BUSINESS CASUAL



# What to wear?

This guide demonstrates acceptable Business Professional and Business Casual Attire for your upcoming career events.

**NOTE:** For Interviews, always choose Business Professional attire.