

Application for ND Resident Student Status Guidelines/Directions:

For students seeking to become a North Dakota resident for tuition purposes:

1. Review the Resident Tuition Law and Guidelines ([ND State Board of Higher Education Policy 504](#)).
2. Complete all required fields.
3. Choose only one of the options listed in the second section entitled, Resident Student Status.
4. Use the “Attach Documents” button on the form to include your required attachments based on the information provided/selected.
5. This form must be completed **electronically**. Handwritten applications will not be accepted.

RESIDENCY REQUIREMENTS:

- Applications are required to be submitted by the last day to add classes (approximately the 10th day of term) of the current semester the student is enrolled, or else the change will be reviewed for the next consecutive term.
- If approved; tuition charges are then adjusted according to the new residency status for the approved semester going forward only, with no previous terms adjusted, credited, or refunded.
- If not approved a new residency application would need to be submitted if a student would want to apply for a residency status change again.

Residency classification for tuition purposes can be a complex issue. If you have any questions after reviewing the Application for ND Resident Student Status, you may contact the DSU Business Affairs Office via one of the following options:

- In Person: Dickinson State University, May Hall, Room 109
- Phone: (701) 483-2531 or (701) 483-2532
- Email: DSUAccounting@dickinsonstate.edu

Helpful Links:

- [Federal IRS Tax Transcript](#)
- [North Dakota Tax Forms & Instructions](#)