

# Prerequisite Approval Form

The following information must be completed and approved by the department to allow a student to be registered in a course for which a student has received a message in Campus Connection indicating that a prerequisite has not been met. Note the additional question regarding whether a particular course should be added to DSU's database of course equivalencies in Campus Connection. (Updated 01-25-18)

Student Name \_\_\_\_\_ Student ID \_\_\_\_\_  
Last First

Email address \_\_\_\_\_ Phone \_\_\_\_\_

Course for which the student would like to register at DSU:

Class #	Prefix	Course #	Course Title	Instructor
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Prerequisite course details (taken at another college or university):

Prefix	Course #	Course Title
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Taken at: \_\_\_\_\_  
Name of the college or university Term

Rationale: \_\_\_\_\_

Note: Departmental administrative assistant will attach student transcript.

\_\_\_\_\_ This is a one-time prerequisite approval intended ONLY for the student named above.

\_\_\_\_\_ If the DSU class listed above is closed, student has permission to register for the closed class.

\_\_\_\_\_ Waive prerequisite for student listed above.

\_\_\_\_\_ This course should be added to DSU's course equivalencies in Campus Connection. A Course Equivalency Form is attached for processing.

\_\_\_\_\_  
Signature of Instructor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Department Chairperson

\_\_\_\_\_  
Date

Completed by Office of Academic Records

\_\_\_\_\_ Student successfully registered in requested course.

\_\_\_\_\_ Student was not successfully registered in requested course for the following reason(s):

\_\_\_\_\_ Academic or Business Office "hold" prevented registration

\_\_\_\_\_ Requested course was full \_\_\_\_\_ Other \_\_\_\_\_